

# **Dual/Concurrent Credit Registration Checklist**

Please visit our website for more information on program procedures and restrictions www.collin.edu/express/dualcredit/

# Meet with your High School Counselor!

Discuss what opportunities may be available to you for dual or concurrent credit and find out if they have any specific dates, deadlines, or procedures you need to follow in addition to Collin College's.

#### <u>Apply</u> at <u>applytexas.org</u> (New Students)

- Double check you are applying for the correct term and that you fully submit your application.
- □ Please allow 2-3 business days for your application to be processed.
- □ Your CougarWeb login information will be emailed to your personal email once accepted. Be sure to check your spam folder.
- Tip: use your non-ISD email to apply, ISD emails block outside emails.

### Complete the Mandatory Campus Safety Training (New Students)

□ Completed in CougarWeb on the Student Tab. If needed, please call 972.881.5902 for assistance.

### Set up OneLogin

- Once you complete your Campus Safety Training, you will receive your OneLogin credentials giving you access to your Collin College email address.
- Tip: Set up OneLogin on a device that you will have access to at all times.

#### □ **<u>TSI</u>** (New Students)

- Take the TSIA2 or provide proof of waiver/exemption
  - □ Minimum score requirements for the TSIA, waivers, and exemptions on page 2
- Additional information and sign up instructions are available online at: <u>www.collin.edu/</u> <u>studentresources/testing/availabletesting/tsi.html</u>
- Returning students with a partial TSI status will not see a TSI hold, but may need to provide scores if they are signing up for a course in the subject that they do not have scores for on file.
- Bacterial Meningitis Vaccine (Students taking courses on a Collin Campus)
  - Students taking courses on a Collin campus will need to provide a valid bacterial meningitis vaccine record or exemption at least 10 days prior to the start their course.
  - More information available online at <u>www.collin.edu/meningitis</u>

#### Clear any other holds on your account

- www.collin.edu/gettingstarted/register/hold\_info\_guide.html
- B HS Permission form holds will remain on your account until HS Graduation.
- □ Meningitis holds will remain on your account if you are taking courses only on your HS campus or online
- **Complete your HS permission form with your HS Counselor** (New Students)
- **Registration** (Completed by Collin College)
  - Dual Credit: Work with your HS counselor to build your schedule
    Your HS will provide this information to Collin College to register you for your classes.
  - Concurrent credit: If you would like to register for concurrent credit classes, find the CRN for your desired course on the <u>online schedule</u> and work with your HS counselor to request registration.

### Payment **Payment**

- You may pay online through Cougarweb or through the Cashier's Office
- More information about payment methods, policies and installment plans is available online at www.collin.edu/bursar/paymentpoliciesandmethods.html
- All payment must be completed by your high school's payment deadline

# Additional Information for Dual/Concurrent Registration

#### <u>Texas Success Initiative (TSI)</u>

2016)

English Language Arts & Reading (ELAR)					Math	
CRC 910—944 w/Diagnostic level 5-6 and Essay 5-8					CRC 910-950 w/Diagnostic level 6	
		<u>OR</u>			OR	
CRC <b>945—990</b> w/Ess			say <b>5-8</b>	CRC <b>950-990</b>		
Old TSIA Minin	num Score Req	uirements—P	rior to January 11, 2021			
Reading		Writing		Math		
351		Essay score of <b>5</b> or Essay score of <b>4</b> and <b>multiple choice of 340</b>		350		
Exemption S	cores (minin	num scores l	isted):			
Test	Combined/Composite Requirement		Exempts TSI Reading & W	riting	Exempts TSI Math	
SAT (after March 2016)	N/A		Evidence Based Reading/W 480	riting	Math <b>530</b>	

,							
ACT	Composite <b>23</b>	English <b>19</b>	Math 19				
All test scores must be received through official document (transcript) and need to be sent to Collin from the testing source. The Collin College <b>code for ACT is 4046 and SAT is</b>							
<b>1951.</b> [www.actstudent.org (ACT) or www.collegeboard.org (SAT)]. Please note that it can often take							

 [www.actstudent.org (ACT) or www.collegeboard.org (SAT)]. Please note that it can often take 2-3 weeks to get scores from ACT or College Board.

Temporary Waiver for Dual Credit students (minimum scores listed):						
Test	Combined/Composite	Waives TSI Reading & Writing	Waives TSI Math			
PSAT/ NMSQT	N/A	Evidence-Based Reading & Writing: 460	Math: <b>510</b>			
ACT- Aspire	N/A	English: 435	Math: <b>431</b>			
STAAR	N/A	English II: <b>4000</b>	Algebra I: <b>4000</b> and min. final grade of <b>70</b> in Algebra 2			

Waivers are only needed for the subject you want to take. All test scores must be documented on an official document from the high school.

## □ Get Ready to Start Classes!

### □ Order books/course materials

□ Click on "**My Class Schedule**" on **Student Quick Links** in CougarWeb for textbook information.

## ACCESS/Disability Services

- □ Accommodations do not transfer over from your High School classes.
- □ To receive accommodations in your Dual Credit classes, you must apply through the ACCESS Office, more information is available at <u>www.collin.edu/studentresources/disabilityservices/</u> <u>index.html</u>
- □ Get your Collin ID made in any Student Engagement Office